

CFP Communication Program

Rules on establishment and
operation of review panel

Established on April 25, 2012

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Japan Environmental Management Association for Industry

<Purpose of this document>

Article 1

This document prescribes the rules on establishment and operation of the review panel that makes a final judgment on approval of Carbon Footprint of Products - Product Category Rule (hereinafter called "CFP-PCR") and that conducts check and final judgment on results of CFP verification, under the CFP Communication Program (hereinafter called "the CFP Program") operated and managed by JEMAI (Japan Environmental Management Association for Industry).

<Tasks>

Article 2

The review panel shall conduct the following check and final judgment.

- Final judgment on CFP-PCR approval
- Check and final judgment on CFP verification results

<Constitution of the review panel>

Article 3

- (1) The review panel shall consists of about 3 committee members appointed by JEMAI for specific tasks of the review panel from among those committee members commissioned in accordance with the rule of Article 4.
- (2) In principle, one of those appointed committee members shall be an expert of the applicable field.

Note: CFP verifiers and the interested parties such as applicant of CFP verification, and CFP-PCR reviewers and the interested parties such as applicant of CFP-PCR approval, cannot become a committee member of the review panel related to the applicable audit.

<Competence and commission of committee members>

Article 4

Each committee member shall be commissioned by JEMAI, with consent of the each applicable person, from among the intellectuals knowledgeable about environmental declaration labels, the experts of the LCA method, and the skilled verifiers of environmental data of products.

<Term of office>

Article 5

The term of office of a committee member shall be 2 years in principle, but any committee member shall not be prevented from being re-commissioned.

<Chairperson>

Article 6

- (1) The chairperson of the committee shall be appointed by JEMAI at the time of appointment of the committee members in accordance with Article 3.
- (2) The chairperson shall sum up the results of the final judgment.

<Summons>

Article 7

- (1) JEMAI shall summon the committee members and hold a review panel meeting.
- (2) The review panel can conduct a check and make a final judgment in writing, at the discretion of JEMAI.

<Attendance of a party other than the committee members>

Article 8

If it is deemed necessary, the chairperson can have a party other than the committee members attend the review panel meeting, and can hear explanations or opinions from the party.

<Confidentiality>

Article 9

The committee members and any attendee other than the committee members shall not divulge to a third party any confidential information, obtained from checks, final judgments, distributed materials, etc. made by the review panel meeting.

<Disclosure of the review panel>

Article 10

The review panel shall not disclose to the public any meetings and its meeting minutes.

<General affairs>

Article 11

General affairs of the review panel shall be handled by the secretariat.

Supplementary provision

This document shall come into effect on April 25, 2012.